

FAST FACTS

Private School Programs

Affirmation of Consultation

Requirement

Federal regulations require that *timely* and *meaningful* consultation occur between the public school district and private school officials prior to any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in the Title I program. This consultation must happen prior to decisions being made and must continue throughout the duration of the program.

The requirements for consultation are in 1120(b) of the Title I statute of 200.63 of the Title I regulations. The following is a summary of the topics that must be discussed and documented through this consultation process.

How student's needs will be identified

- What services will be offered
- How and when decisions about the delivery of services will be made
- How where and by whom services will be provided
- How services will be assessed and improved based upon assessment results
- Size and scope of equitable services
- Proportion of funds allocated for services
- Method for determining poverty data
- Equitable services to teachers and parents
- Thorough analysis of the views of private school officials regarding third-party contractor and written explanation by the LEA *if* the LEA disagrees with the private school officials on the use of a third-party contractor.

What does this mean for districts?

It is imperative that districts document this consultation meeting, as well as all forms of correspondence, with private school programs. This documentation could include a letter of invitation, agenda, meeting minutes, sign in sheet, etc.

It is required that the district and participating private school programs review and sign the official "Affirmation of Consultation" at this meeting. This document **MUST** be submitted to the Office of Federal Title Programs before the consolidated application is eligible for approval.

Contact Information

If you have questions regarding this Fast Facts, please contact:

Division of Student Support & Innovation

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